Islander Community Expo 2012 Application

Please fax or email both Application and Liability Waiver to (361) 825-5201 or amy.kotulski@tamucc.edu by August 10th, 2012.

All Fields Required:

Name: __________________________________________________________________

Organization/Business: _____________________________________________________

Address: ________________________________________________________________

Phone: _____________________________ Fax:_________________________________

Email Address: ____________________________________________________________

Will you need an electrical outlet? ___________ (limited availability)

Will you need a lab top or TV/DVD player? ___________ (limited availability)

Door Prize ($25 value): ____________________________________________________

(Your door prize can be a product you sell, but it should not be a discount or giveaway that requires further commitment by the winner. In such cases, please consider dinners at restaurants or other such social activities as door prize contribution. Door prizes will be given out throughout the event.)

Guidelines

1. Vendors will be provided (1) six foot long table and (2) chairs. All other equipment must be provided by the vendor including table cloths, extension cords, backdrops and barriers. Backdrops, barriers, etc. need to be self-supporting and cannot be hung on walls.

2. We ask that vendors DO NOT play loud music or videos, although instructional videos and movies at low volume are permitted.

3. Setup time is 10am; the event will open to the public at 11am and end at approximately 1pm.

4. Vendors will be sent a confirmation that their application and requests have been received and approved, directions, and parking information.

5. The following are suggestions for what to bring to the Expo:
   Coupon and promotional giveaways (i.e. key chains, magnets, stickers, etc)
   Maps to your location(s)
   Promotional literature
   Instructional videos or web site
   Products to sell (consider products that would benefit students living on campus (furnished) apartments and dormitories, off campus (unfurnished) apartments and students living at home.
LIABILITY WAIVER

In consideration to Texas A&M-Corpus Christi (A&M-CC) for providing space available to _________________________ (name of business, please print) on _______ [date(s), duration of use of facility], for the 2012 Islander Community Expo, this organization hereby indemnifies and holds harmless The Board of Regents for and on behalf of The Texas A&M University System and Texas A&M University-Corpus Christi from and against all claims, losses, damages, including consequential damages, causes of action, suits and liability of every kind, including all expenses of litigation, court costs and attorney's fees, for bodily injury, sickness, disease or death of any persons, or for damages to any property to the extent arising out of _________________________'s (name of business) utilization of A&M-CC premises or facilities by this organization and/or its participants or students. This indemnification shall be in full force and effect until time of such statute of limitations may have expired as to any and all possible charges, claims, and/or allegations that might be filed against A&M-CC.

BY SIGNING THIS DOCUMENT, I signify that I agree to follow all procedures regarding reservations, deposits, cancellation deadlines, food service, parking, fee payments, etc. that may be applicable.

____________________________________   _________________
Name of Responsible Individual (please print)      Date

_______________________________________   ___________________
Signature         Title

Please fax or email signed document to:
Amy Kotulski
Coordinator
Texas A&M University—Corpus Christi
Amy.kotulski@tamucc.edu
Office: 361.825.2231
Fax: 361.825.5201